

## **Field Instructor Application Process**

Statement: Applicants/Participants in the IN-AJSOP Credentialing/Certification Training are required to complete a 6 to 12-month experience and field instruction based practicum in their work (or other arranged) setting to complete the training requirements for Indiana certification.

In order for participants to participate in field instruction, IN-AJSOP approves field instructors on the following criteria:

- i. CSAYC credentials for minimum of 2 years
- ii. Licensed mental health professional in the State of Indiana
- iii. Completed and Signed Application form
- iv. Submitted Resume
- v. Completed Assessment (HIPPA approved) with 2 risk tools
- vi. Submitted Written Letter of Recommendation from current employer
- vii. Submitted Written letter of Recommendation from other professional in the field
- viii. Endorsement from CSAYC field instructor- if applicable.
- ix. Attend field instructor training at least once a year to maintain status
- x. Endorsements are considered on a case by case process via board approval; submission of all listed material would need to be provided and a written request for the endorsement

Submission of material to IN-AJSOP at <a href="mailto:info@in-ajsop.org">info@in-ajsop.org</a> for board approval.

Board meetings are held monthly and applications will be reviewed at the next scheduled meeting. Feedback and or approval will be provided within a week of the board review.



## **IN-AJSOP** Field Instructor Application

APPLICANT INFORMATION												
Last Name				First				M.I.		Date		
Street Address								Aparti	Apartment/Unit #			
City					State				ZIP			
Work Email:					Personal E-n							
Mental health professional License type				·	License #							
EDUCATION												
College				Address								
From	T	Го		Did you graduate?	YES	NO		Degree				
Graduate School					Address							
From	1	Го		Did you graduate?	YES	NO		Degree				

## Please submit a completed resume including all employment history.

DISCLAIMER AND SIGNATURE							
I certify that my answers are true and complete to the best of my knowledge.							
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.							
Signature	Date						